

BRIEFING NOTES FOR STEWARDS
PINE RIVERS DOG TRAINING CLUB SCENT WORK TRIAL, LES HUGHES SPORTS
COMPLEX, 27 MAY 2022

Thank you for offering to steward at Pine Rivers Dog Training Scent Work trial to be conducted at Les Hughes Sports Complex, Baker Street (Off Francis Road) Bray Park on Friday 27th May 2022. As this represents the introduction of a new ANKC discipline and we are all in a learning phase, the following notes are provided to assist you to undertake this role.

Attached is a link to the PRDTC Stewards Guide. Please read this document in advance of the trial. The following notes are supplementary to the Handbook.

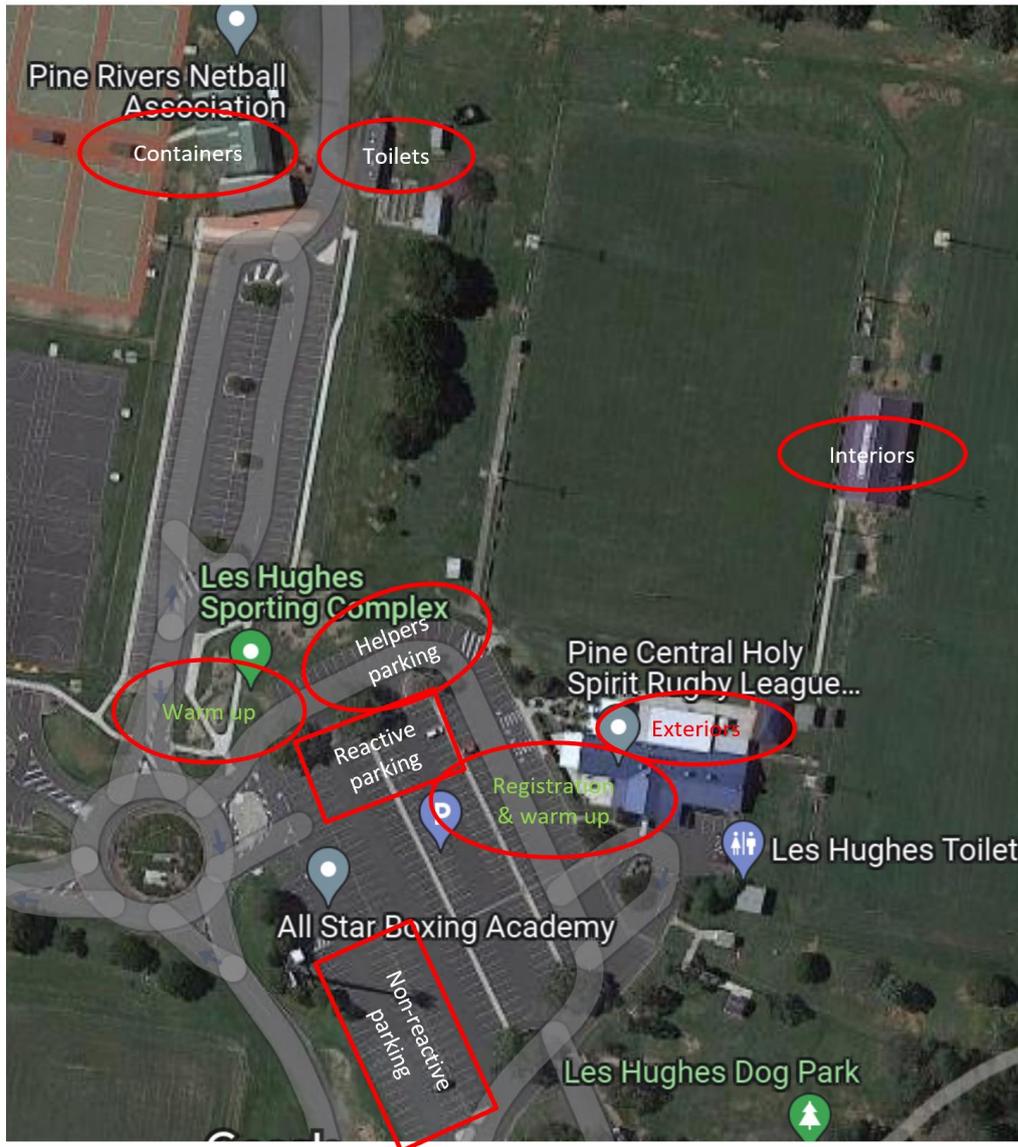
https://www.scentworkfordogs.org/uploads/1/2/0/0/120053159/prdtc_stewards_guide.pdf

Steward parking

When you arrive at Les Hughes Sports Complex, take the third exit at the roundabout and head towards the Pine Central Holy Spirit Rugby League Club.



Steward parking is available in the end and centre of the Rugby League Club car park. Please report to the registration desk upon arrival. Please see map below.



Refreshments

The Club will supply cold water, tea/ coffee, snacks and lunch for stewards and helpers. Please bring your own tea/ coffee mug. (Disposal cups will be available.)

Trial schedule

For set up, we ask stewards to arrive at the venue at 7:00am. There will be a judge’s briefing for both Novice and Advanced classes at 8:30am and judging for Novice will commence at 9am sharp. Advanced Exterior and Interior will be judged after the morning break. Advanced Containers will be judged after the lunch break

At this trial we will be running the following Elements and classes as follows:

Session	Element	Class	Judge
8:30am	Judge’s briefing		
8:50am	First competitors warm up and move to staging points		
Session 1 – Judging starts 9am	Exterior	Novice	P. Clarke

Session	Element	Class	Judge
	Interior	Novice	S. Weyland
Session 2 – Judging starts at 10am	Containers	Novice	J. McCombe
Morning tea break			
Session 3 – Judging starts 11am	Exterior	Advanced	S. Weyland
	Interior	Advanced	P. Clarke
Lunch break & Presentations by Peta Clarke and Silke Weyland			
Session 4 – Judging starts at 2:15pm	Container	Advanced	S. Weyland / D. Lamprecht

The broad areas in which the respective Elements will be run are shown on the attached map.

Please note: We only have access to the Rugby League Club until lunchtime (at which time it opens for business). We therefore are relying on our stewards to keep competitors moving efficiently through the search areas. Please make a note of the approximate start times for judging sessions and breaks and ensure you are ready to resume on time.

Please see attached document for staging points (decks) and routes to search areas. Please also refer to the virtual walkthrough at https://youtu.be/ALiCHyp_U-8

Stewards roster

Session 1 - 9:00am		
Car park		J-L (W/T)
Novice Exterior (Peta)	Search area steward	Debbie Henderson (W/T)
	Hide steward	Nina Andrews
	Timer	Debbie Schmidt
Assembly stewards	Deck 1	
	Deck 2	Therese Murchison
Novice Interior (Silke)	Search area steward	Claire Cole
	Hide steward	Gail Marki
	Timer	Daphne Sellwood
Session 2 – 10:00am		
	Car park steward	Claire Thompson
	Deck 3	
	Deck 4	
Novice Containers (Julie)	Search area steward	Lorraine Rolley
	Hot box steward	Julie Hill
	Cold box steward	Barbara Murfet
	Timer	Bevan Stewart
Session 3 – 11:00am		
Car park		J-L (W/T)
Advanced Exterior (Silke)	Search area steward	Claire H or Jane H (W/T)
	Hide steward	Gail Marki
	Timer	Claire Cole
Assembly stewards	Deck 1	
	Deck 2	Phillipa Cressey
Advanced Interior (Peta)	Search area steward	Daphne Sellwood
	Hide steward	Deb Henderson

	Timer	Debbie Schmidt
Session 4 – 2:15pm		
	Car park steward	J-L
	Deck 3	
	Deck 4	Lorraine Rolley
Advanced Containers	Search area steward	Debbie Henderson (Claire/ Jane)
	Hot box steward	Julie Hill
	Cold box steward	Claire Thompson
	Timer	Claire Cole

Search area set up

Before each judging session, please assist setting up your search area including routes to and from the search area. Please take the following to each search area:

- Table and chair for timer / score steward
- Clean up container (paper towel, water, spray vinegar, tape)
- Cones to delineate search area (under judge's direction)
- Cones to indicate route into and from search area to next staging post or car park
- Search area and assembly / deck stewards should also collect their walkie talkie
- For the Containers search area, the Cold Box steward will assist the judge with set up and the Hot Box steward will assist with setting up the hot box.
- The Hot Box steward should also deliver hot boxes to the warm up areas. Please note, there are two warm up areas for this trial.
- Container stewards – please set up one table for hot box storage and one table for cold box storage at the Netball Club. These tables are in addition to the table for the score steward.

All supplies will be available near the registration desk.

Other set up tasks

We require a gazebo to be set up at Deck 3 – on the route to containers.

Black plastic erected near exterior search area and Deck 4 (containers)

Stewards' roles

The roles of stewards at Scent Work trials are set out broadly in the Steward's Guide. The following is some more detailed information, designed to assist you to prepare for undertaking this role.

General

As in other dog sports, the steward's role is to ensure the smooth running of the trial, to assist the judges and to help make competitors feel at ease. As this is a new sport, some of the competitors may themselves need guidance as to what is expected of them in moving through the various staging areas. This information will be provided in the briefing session, but your helpful guidance for them will no doubt be much appreciated by them.

Hide steward

The Hide Steward has the important role, under the direction of the judge, to undertake the physical placement of the hide/s in the search area (and, if relevant, the warm-up area) and any adjustment needed during that class. You will work with the judge prior to the designated start time to set up the hides for the relevant class/es. Your judge may ask you to wear non-powdered latex or nitrile

gloves (which will be provided) while placing hides, and when hide placement is completed those gloves should be placed in a location designated by the judge (or the trial manager) so that they are unlikely to impact on dogs and their searches. It is vitally important that you do NOT touch anything else in the search area while setting up the hides, and that you are NOT in the search area during any of the searches, but that you are in a nearby location where the judge can easily reach you (this will also be shown to you). If a search area is disrupted in any way, and the hide needs to be adjusted, the judge will ask you to come into the search area to undertake the necessary adjustment.

The location of hides is of course confidential and you should not discuss the set up of the search area or location of hides with any person (whether a competitor or not).

Assembly / Deck stewards

In other disciplines we tend to have one or two assembly stewards. An 'unusual' aspect of Scent Work is that competitors should not be in a location where they can observe the search area or other teams working. Therefore, the carpark and their 'camp' location may be somewhat distant from the search area, and we need to provide guidance (and supervision) to them on the route to take and the various staging posts along the way.

The first assembly steward (may also be referred to as a car park steward) will advise competitors when the team in front of them has moved off, and will check their competitor number and details.

The staging posts are stop points where the handler and dog wait (and relax) until the steward at the next post indicates that they can proceed. You may be allocated to one of those staging posts, and will be informed of the process for notifying you when the team can move on to the next staging post/search area. There may also be stewards directing competitors from one search area to the next.

Search area steward

The search area steward will typically be located a short distance from the perimeter of the search area. The next competitor will wait there (and you will verify their competitor number) until the judge signals to you to bring them into the search area. If there is an absentee/withdrawal you will confirm with the judge the number of the competitor about to commence their search.

As you take the competitor into the search area, you will introduce the judge who will provide the competitor further instruction. Throughout this process you remain well clear of the dog and preferably stand on the opposite side of the handler from the dog. From that point, the judge will indicate when the competitor may commence the search, so as soon as you have taken them into the area, you should immediately move back to your staging post outside and well clear of the search area perimeter.

In the event of contamination of the search area, the judge may ask your assistance in cleaning the contamination with the cleaning supplies provided.

On completion of a search, the judge will record the results on the competitor's score sheet, record the search time from the timer, and hand the score sheet to the score steward.

There may be another steward who will escort the competitor on to the following search area or that task may be assigned to you.

Container element stewards

For the Containers element, there are two additional stewards: Cold Box and Hot Box Steward.

Cold box steward

The role of the cold box steward is to reset the cold containers (non-odour) after each handler/dog team as directed, or required. All containers to be positioned as per judge's instruction (could be required at a set distance apart). You should also check and clean up spilled food or saliva with clean paper towel. Do not use the same paper towel as hot box steward.

DO NOT touch the HOT box at any time (contains odour). The container with odour will remain in the same position throughout the search.

Should your judge direct you to replace a cold container, a supply of cold containers will be stored on a table in front of the netball club, ready to replace any ruined ones, as requested.

Hot box steward

The hot box steward should NOT touch anything else in the search areas except the hot container. After each search, re-position the hot box at a set distance apart or as required by the judge. Please do not move the boxes with your feet. Wipe up spills, and once you have touched the hot box do not wipe anything else with the piece of paper you just used E.G. the floor. Use different paper towel to the cold box steward.

Should your judge direct you to remove and replace damaged hot boxes from the HOT box storage area under the verandah of the shed adjacent to the netball club. Do not store with the cold boxes.

At the end of the Containers element, please return the hot container to the registration desk area with the other hot boxes.

Warm up box steward

Before the handler/dog team goes into the first element they may like to use the warm up boxes until they are called into their first search.

For handlers using the warm up boxes, the steward should indicate to handler the Hot box which is usually marked with a X on it, and let them know not to move/touch any boxes,

After each competitor has used the warm up boxes, you will reset cold boxes in the same position from the hot box. However, do not touch the hot box with your feet or hands, please use the stick provided.

Timer

Each Scent Work search is timed – from the moment any part of the body of the handler or the dog crosses the start line until the handler indicates "Alert" or "Finished" (the judge will advise you on which signal applies to the relevant search). The judge will indicate to you where you should stand or sit which will be in a location where you can see the team working but where you will not obstruct their movement or access to the hide or likely movement of odour.

At the end of the search, show the judge the time. The judge will record the actual time taken (to one-hundredth of a second) on the score sheet. The judge will brief you on this process.

In addition, the timer needs to monitor the stop watch and provide the handler with a 30 second warning prior to the maximum time allowed for the search. When this situation arises, you will call "30 seconds" so that the handler is aware of the remaining time available for the search.

It is essential that you clear and reset the stop watch after each search, and that you advise the judge should any malfunction have occurred or if you have made an error in starting or stopping the stop watch.

Score steward

Please note: The timer may also act as the Score Steward.

At the end of each search, the judge gives the individual competitor's score sheet to the score steward who will record them on a combined results sheet. The score steward should record the search time on the combined results sheet in seconds (not minutes and seconds). For example, if the search time is 1:10:05 (i.e. one minute, ten seconds and .05 second) then transpose this as 70:05.

At the completion of the class and/or trial, all the individual score sheets and combined results sheets will be returned to the trial secretary.

Please see below examples of the individual competitor's score sheet and the combined results sheet.

**SCENT WORK
JUDGE'S MARK SHEET**

Affiliate		Date
Division:	Class	Competitor number
Element:	Novice Advanced Excellent Master	
Judge		Signature
Faults		
Non-Qualifying Faults		
Disqualifications		
PASS/FAIL		
Comments		

Dogs Australia
COMBINED RESULTS SHEET

CLUB: PINE RIVERS DOG TRAINING CLUB DATE: 26 APRIL 2022

CLASS: ELEMENT: SEARCH TIME LIMIT:

JUDGE:

CAT NO.	TIME	FAULTS	QUAL	PLACING

SIGNATURE OF JUDGE:

Trial Contacts

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